

ADMINISTRATIVE - INTERNAL USE ONLY

30 March 1984

Tom Cormack
Executive Secretary

History Staff Bi-Weekly

Ken, along with representatives of OIS and IMS, attended a meeting at National Archives on 19 March where they were given an Archives draft of a memo of understanding about the disposition of OSS documents. The draft memo is now being reviewed in the Agency.

Bob has taken over authorship of the chapter of the Helms history on "Defectors and Soviet Penetrations of Allied Services." In this connection, he and Ken talked with [] who wrote a draft history of CI Staff. Ken also met with [] to arrange for access to CI materials.

Bob completed his OTE course "Intelligence Successes and Failures." In connection with his assigned topic of the Arab-Israeli War of 1967, he interviewed Sherman Kent and R. Jack Smith.

[] prepared a memo for you on the subject of career opportunity for women. This was in response to a request from the Executive Director.

[] will be going to the 4-day OTE course "Effective Employee" next week.

Don spent one day at [] where he turned up extensive holdings on two new topics.

In the process of listing our documentary holdings, [] came across about 30 forwarding memos - each with an individual Top Secret number - for a total of four 1955 documents. The documents, which have their own TS numbers, are not attached. We have arranged for a CRD review of the forwarding memos looking to down-grading them to Secret, which would permit us to considerably reduce the History Staff's block of TS holdings.

Diane has been out sick most of this week. At last report, she is feeling somewhat better.

[]
History Staff

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